

HOONAH CITY SCHOOLS BOARD OF EDUCATION
MISSION STATEMENT

To deliver a quality education that inspires and challenges all students to reach their full potential.

Thursday, December 21, 2017

REGULAR BOARD MEETING

7:00 PM

Located in the School Library

.....
MEETING AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL (ESTABLISH QUORUM)

CORRESPONDENCE TO THE BOARD

AGENDA REVISIONS

ADOPTION OF AGENDA

APPROVAL OF MINUTES

Regular Board Meeting-November 17, 2017

BOARD CALENDAR

PUBLIC COMMENTS (THREE-MINUTES PER SPEAKER)

ADMINISTRATIVE REPORTS

- A. Administrator's Report - Ralph Watkins, Verbal
- B. Business Office Report - Amy Stevenson, Written
- C. ANEP Grant Director's Report - Heather Powell, Written
- D. Maintenance Report (Includes Playground Progress Report) - Jeremiah Byers, Written
- E. SPED Report - Sheryl Ross, Written
- F. Board & Committee Reports - Robert Hutton

OLD BUSINESS

- 1.0 Second and Final Reading of Indian Ed BP 6174.1 and E 6174.1

NEW BUSINESS

- 2.0 Request for Early Release from Teaching Contract

DISCUSSION ITEMS

- Upcoming Legislative Session (Travis Lewis Presentation)
- Board Assignments

PUBLIC COMMENTS (THREE-MINUTES PER SPEAKER)

COMMENTS FROM BOARD MEMBERS

FUTURE AGENDA ITEMS

ADJOURNMENT

NEXT MEETING DATES:

- Regular Board Meeting-January 18, 2017

Alaska State Law, 44.62.310 makes all school board meetings open to the public except the following excepted subject may be discussed in executive session if so determined by a majority vote of the government body:

- (1) matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the public entity,
- (2) subjects, that tend to prejudice the reputation and character of any person, provided the person may request a public discussion,
- (3) matters which by law, municipal charter or ordinance are required to be confidential,

Posted: December 15, 2017

- (4) matters involving consideration of government records that by law are not subject to public disclosure.

**HOONAH CITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING**

November 17, 2017

BOARD MEMBERS PRESENT: Heidi Jewell, Dillon Styers, Jamie Erickson, Robert Hutton, Grace Villarreal.

SUPERINTENDENT/PRINCIPAL: Ralph Watkins

OTHERS PRESENT: Kelli Deitering, Recording Secretary, Amy Stevenson, Business Manager, Sheryl Ross, Special Education, Valerie Houston, Harold Houston, Veronica Dalton, and Jen Bidiman.

CALL TO ORDER: Robert Hutton Called the meeting to order at 6:32pm.

ROLL CALL: Five (5) Board Members were present at roll call, a quorum was established.

CORRESPONDENCE TO THE BOARD:

AGENDA REVISIONS: Robert Hutton would like to add Head Lice as a discussion item.

ADOPTION OF AGENDA: M/S Heidi Jewell, Jamie Erickson moved to adopt the amended agenda. Accepted by unanimous consent, **MOTION CARRIED.**

APPROVAL OF MINUTES: M/S Grace Villarreal, Heidi Jewel moved to approve the minutes of Regular Board Meeting October 19, 2017. Accepted by unanimous consent, **MOTION CARRIED.**

BOARD CALENDAR: Next regular board meeting is December 21, 2017 @ 7:00 pm. Discussion: Heidi would like to set up a workshop with Travis Lewis to discuss Legislation. Grace agreed so that we can be on the same page as the lobbyist. Ralph Watkins mentioned that the City Borough is moving forward.

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH):

- Jen Bidiman spoke about the Head Lice problem throughout the school.
- Harold Houston thanked Hoonah City Schools for being very welcoming and helpful to his family. He commended Sheryl Ross. He really enjoyed Ralph Watkins doing the Principal's Round Table.

ADMINISTRATIVE REPORT:

- **Administrator Report – Ralph Watkins** reported verbally that there have been good responses to the Parent Survey he released online earlier this week. He briefly described the Joint Meeting between the City Council and the School Board. There was an agreement to have quarterly meetings. He is actively putting plans in order for the Demonstration Grant. Ralph Watkins agreed with Harold Houston about the Special Education Team this year: he also commended them!
- **Business Office Report – Amy Stevenson** gave a written attached report.
- **Maintenance Report – Jeremiah Byers** gave a written attached report. Robert Hutton would like a update on the playground included in monthly reports.
- **SPED Report – Sheryl Ross** gave a written attached report. Sheryl Ross stated that the Driver Position needed to be reposted.
- **Board Reports – Dillon Styers** reported about Navigate North Consultants, Sean Parnell and John Moller. They gave a presentation about the city moving toward Borough Formation. Over the next 9-12 months they will be collecting information and then presenting it to the City Council to show them different options. What should the school district do? – As citizens, stay informed.
Robert Hutton asked for a volunteer to help with a Superintendent

Evaluation. Dillon Styers volunteered.

Grace Villarreal reported that the City is having a Roberts Rules Training on November 29th and 30th from 5:30-9:00pm.

OLD BUSINESS:

1.0 Second and Final Reading of Indian Ed BP 6174.1 and E 6174.1

M/S Robert Hutton, Grace Villarreal move that we approve for second and final reading Board Policy **Indian Ed BP 6174.1 and E 6174.1** as presented. Robert Hutton, Grace Villarreal move to table this Board Policy until next meeting, December 21, 2017. **MOTION CARRIED BY UNANIMOUS CONSENT.**

DISCUSSION ITEMS:

- **Facility Use Agreement**-Grace Villarreal, Jamie Erickson, and Chris Greenwald have submitted a letter and altered the FUA to fit a Ku.eex. They will meet again to clean it up a bit. Jamie mentioned that they still need to work on the janitorial process. Heidi was going to ask the Elizabeth Peratrovich Hall and Central Council Tlingit and Haida for a copy of their application for use of building. That way we can have some examples. Heidi Jewell volunteered to step in for Grace Villarreal on this committee because Grace will be doing a lot of traveling with her husband for medical. Heidi, Jamie, and Chris are going to meet again to do finishing touches on the FUA for the Ku.eex.
- **RFP for Audit** – It was decided that HCS will put off finding an auditor until FY19. Ralph Watkins will still put out an RFP for Auditor in advance.
- **Head Lice & Nits** – If a student at Hoonah City Schools has lice, they are sent home. If a student only has nits, they are allowed to stay at school. This is how the present Administration Regulation is written. Ralph Watkins stated that our current AR goes right along with the CDC's policy on lice and nits. Jamie Erickson would like to see the policy changed to No Nits allowed in school. Heidi Jewell asked about accessible treatment for lice and how parents are being educated about

head lice. Valerie Houston wondered if there was anybody in our community that can help families with lice. Twenty-seven dollars for shampoo is very expensive. The staff at Hoonah City Schools is concerned with the AR and Ralph Watkins will be acting on this.

PUBLIC COMMENTS (THREE MINUTES PER SPEAKER):

-**Jennifer Bidiman** agreed that shampoo for lice is expensive. She mentioned that if a parent calls the clinic about their child's lice problem and makes an appointment, they will help get the shampoo.

COMMENTS FROM THE BOARD:

- **Grace Villarreal** was wondering about a grant that might cover a part-time school nurse that could help with the head lice problem.
- **Robert Hutton** asked Ralph Watkins if it is his intention to bring to the Board a revised AR for Head Lice. Ralph Watkins replied yes, after he meets with his staff about this issue.
- **Jamie Erickson** mentioned that it is unfortunate that staff members have to take away from instruction time to check students for lice. She was a parent representative for Head Start and got the policy changed to no lice as well as no nits. It was tough in the beginning, but really helped the head lice issue.

FUTURE AGENDA ITEMS:

- **Second and Final Reading of Indian ED BP 6174.1 and E 6174.1**
- **Facility Use Agreement**
- **Discussion Item – Legislative Liaison**

ADJOURNMENT:

Robert Hutton asked if there was any objection to adjournment. No objections. Meeting adjourned at 8:05 pm.

Respectfully submitted,

Dillon Styers
Board Secretary

Kelli Deitering
School Board Secretary

December 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 MS Basketball IceBreaker Tournament @ DZ/Juneau	2 MS Basketball IceBreaker Tournament @ DZ/Juneau
3	4	5	6	7	8	9 Xmas Bazaar ACT Testing Day
10	11	12	13 Community Picture Retakes	14 Accu-Placer Testing	15	16
17	18 Elementary Christmas Program	19	20	21 Regular School Board Meeting @ 7:00pm	22 Early Release @ 1:30pm	23
24	25 Winter Holiday	26 Winter Holiday	27 Winter Holiday	28 Winter Holiday	29 Winter Holiday	30
31						

January 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Winter Holiday Varsity Basketball Team travels to Skagway	2 Winter Holiday Conference Games in Skagway	3 Winter Holiday Conference Games in Skagway	4 Winter Holiday Don Hather Tournament	5 Winter Holiday Don Hather Tournament	6
7	8 M/S Wrestling Begins	9	10	11	12 End of Quarter	13
14	15 No School Teacher Work Day	16	17	18 Regular School Board Meeting @ 7:00pm	19	20
21	22 MAP Testing Begins K-11	23	24	25 Regular School Day	26 Inservice Day	27
28	29	30	31			

November 10, 2017

MEMORANDUM

TO: HCSD Board of Education

FROM: Amy Stevenson, Business Manager

RE: November 2017 Board Report

Current Information:

1. The bank reconciliation for November has been done.
2. Invoiced HIA for November use of auto shop.
3. Sent an invoice to the City of Hoonah for November extra-curricular activity expenditures.
4. Spent a week in Anchorage working with Melody and attending the ALASBO Conference. This turned out to be a very wonderful conference.
5. Processing end of November payroll as I have Christmas break off this year.
6. Compiling date for an AASB Salary and Benefits survey due November 22nd.

Next Steps:

1. Reviewed the FY18 budget in Anchorage with Melody Douglas and I am working on a budget revision for FY 18.
2. Initial work on the FY19 budget development is still ongoing.
3. Completing the Impact Aid application
4. Submitting the November FFVP expenses and breakfast and lunch counts for reimbursement.
5. Submitting 2nd qtr. grant reimbursements.
6. Completing 4th qtr. payroll reporting
7. Processing 1099's and W-4s for vendors and employees

Hoonah City Schools

Year to Date - 8/1/2017-11/30/2017

Monthly Revenue Report

Account number	Account Description	Current Approved Budget	YTD Encumb	YTD Revenue	Remaining Balance	Percentage Remaining
100-0000-10-40110	CITY APPROPRIATION	\$216,146.00	\$0.00	\$105,000.00	\$111,146.00	51.42%
100-0000-10-40120	CITY - IN-KIND SERVICES	29,391.00	0.00	0.00	29,391.00	100.00%
100-0000-10-40300	EARNINGS ON INVESTMENTS	1,500.00	0.00	124.98	1,375.02	91.66%
100-0000-10-40400	OTHER LOCAL REVENUE	10,000.00	0.00	20.00	9,980.00	99.80%
100-0000-15-40400	LEASED SPACE REVENUE	38,820.00	0.00	27,880.00	10,940.00	28.18%
100-0000-10-40470	E-RATE REVENUE	105,293.00	0.00	0.00	105,293.00	100.00%
100-0000-20-40510	STATE FOUNDATION	2,096,050.00	0.00	703,744.00	1,392,306.00	66.42%
100-0000-20-40556	TRS ON-BEHALF RELIEF	124,061.00	0.00	0.00	124,061.00	100.00%
100-0000-20-40557	PERS ON-BEHALF RELIEF	14,074.00	0.00	0.00	14,074.00	100.00%
100-0000-20-40940	QUALITY SCHOOLS	6,372.00	0.00	0.00	6,372.00	100.00%
100-0000-30-41090	PRIOR YR PL81-874	0.00	0.00	-33,989.61	-33,989.61	100.00%
100-0000-30-41100	PUBLIC LAW 81-874	149,000.00	0.00	79,078.50	69,921.50	46.92%
Report Total:		2,790,707.00	0.00	881,857.87	1,840,869.91	

Monthly Expense Report

Accounts summarized by Function	Current Budget	YTD Encombrances	YTD Expenditures	Remaining Balance	Percent Remaining
1100 REGULAR INSTRUCTION	\$1,061,000.00	\$4,741.04	\$268,332.94	\$787,926.02	74.26%
2000 SPECIAL EDUCATION INSTRUCTION	598,137.00	0.00	183,575.89	414,561.11	69.30%
2200 SPEC ED SUPPORT SVCS - STUDENTS	68,700.00	0.00	7,965.68	60,734.32	88.40%
3500 SUPPORT SERVICES - INSTRUCTION	30,288.00	0.00	10,196.17	20,091.83	66.33%
3510 SUPPORTING SERVICES-TECHNOLOGY	249,576.00	0.00	30,508.32	219,067.68	87.77%
4000 SCHOOL ADMINISTRATION - PRINCIPAL	102,264.00	309.31	30,046.68	71,908.01	70.31%
4500 SCHOOL ADMIN SUPPORT SVCS - PRINCIPAL	102,258.00	937.50	39,926.97	61,393.53	60.03%
5100 DIST ADMIN - SUPERINTENDENT	139,614.00	619.26	55,771.21	83,223.53	59.60%
5110 SCHOOL BOARD	49,472.00	0.00	5,395.21	44,076.79	89.09%
5500 DISTRICT ADMINISTRATION SUPPORT SVCS	146,499.00	2,287.87	125,265.98	18,945.15	12.93%
6000 OPERATIONS AND MAINTENANCE OF PLANT	369,685.00	1,479.13	130,868.98	237,336.89	64.19%
9000 TRANSFER TO OTHER FUNDS	70,000.00	0.00	0.00	70,000.00	100.00%
Report Total:	\$2,987,493.00	\$10,374.11	\$887,854.03	\$2,089,264.86	

Net YTD-Revenue Minus Expense Total: **-\$5,996.16**

Hoonah City Schools
Haa Kusteeyí Áyá
Nov-Dec 2017

Upcoming Events:

We have had a very exciting year in review! As we are approaching the Christmas season we have incorporated many Lingít ways of knowing into our curriculum this year. Lingít Christmas Songs, Stories, gifts to share that include Reindeer Ornaments, Hudson Bay Tea, and that will be gifted to the grandparents and family this season!

Lingít Language has been a daily integration into all grades, every day. Our cultural team consisting of Carol Williams, Daphne Wright and Heather Powell have begun to create several opportunities for not only students but also teachers to learn the language and participate in cultural activities.

Guwakaan Camp was well attended, and life time skills for each participant were shared among 3 generations of uncles and nephews. Basic water, survival and hunting safety was learned as well as fire building skills. Campers were blessed with the Donation of 2 deer by Uncle Levi Mills. The young men worked on the skinning, and processing of the deer, as well as an additional week canning the deer meat for families to enjoy over the holiday season.

We have 2 more camps planned this winter into spring that will incorporate Ladies Leadership, and traditional harvesting and traditional arts.

As a reminder, our Haa Kusteeyi áyá ANEP grant is in its third and final year, but we have been blessed to have received a follow up and continuation grant for Tlingit Tundataani.

Primary as well as Middle School and High School students will be completing a language assessment this year, and our data has been moving forward and we are successfully bringing language into all that we do! We are continuing the long time success of our Lingít culture and language in Hoonah City Schools.

I have attached the Mission and Purpose of the Haa Kusteeyí áyá grant for Hoonah City Schools, and the outcomes that will be served by this any many other opportunities we are offering to our students.

Mission of Haa Kusteeyí Áyá?

Haa Kusteeyí Áyá: *This Is Who We Are* is a Alaska Native Education Program (ANEP) grant partnering with our community partners (HIA, HHF, UAS, CCTHITA, and Local Community Representatives) to provide a Cultural Approach to Learning (CAL). HCS will work with partners to integrate Native Culture and Language into CAL curriculum and project activities.

What is the purpose of Haa Kusteeyí Áyá?

The purpose of is to enhance the educational services provided to Alaskan Native students attending Hoonah City Schools, and to improve academic performance of provided to Alaskan Native students attending Hoonah City Schools.

Haa Kusteeyí Outcomes:

Short Term:

1. **Teachers acquire new skills and knowledge to improve students academic and social behaviors**
2. **Increased students interest in knowledge of Lingít Language and Culture**
3. **Improved student academic achievement in math, reading and science**
4. **Increase number of students graduating with High School diploma in four years**

Long Term:

5. **Long term improvements in students academic achievements in core subjects.**
6. **Long term improvements in students' knowledge of Lingít Culture and Language**
7. **Long term improvements in number of Alaskan Native students graduating**

What are some of the activities that have happened with this project?

1. Song Workshop, Cultural Workshops, Community and Family Engagement
2. Cultural Place Based Learning within the Preschool/ Kindergarten programming.
3. **Cultural Programming to increase knowledge and skills in traditional place based subsistence lifestyles**
4. WE CAN Curriculum implementation within the PREK-K Classroom, using both American Sign Language and Lingít Language.
5. Lingít Beading Class- Regalia Making
6. **Lingít Song and Dance (Family Engagement Activities)**
7. **Skill building and increased academic support to improve High School Graduation Rate**
8. **Professional Development and resources to build culturally responsive classrooms and instruction.**

Gunalchéesh,

Lgeik'i
Haa Kusteeyí áyá
Project Director

HCS Maintenance Report

December 2017

This past month:

- Serviced the Steam Kettle in the kitchen.
- Ice machine compressor was replaced.
- CAT Skid Steer has been serviced and the alternator belt replaced but still needs a new battery.
- Adjusted HIA heating schedule to add more heating time Monday mornings because the area downstairs has been taking until the afternoon to warm up on Mondays.
- We have gotten the new work order requester system in place and have tested it. Sent the link out to all staff and also it is located on our school website.
- There was the leak in the gym on Veterans Day which has been temporarily contained. We are waiting on a cost from Schmolck Mechanical for the repairs as they are the only plumbing company in Southeast I could find that were even interested in coming to Hoonah.
- Have had to replace ballasts indoors and outdoors.
- Completed the Class 2 Facility Registration form (Pertaining to facilities with over a one thousand gallon fuel tank).

Coming up:

- The Fire Alarm Inspection should take place in the next week or two. I have been contacted by Simplex Grinnell but have not gotten a concrete date yet. The Sprinkler Inspection is tentatively set for January 13th or 14th, weather depending. The technician who does the inspection also will finish the repairs for the sprinkler system.
- Chris for Corvus Design contacted me last week (12/6) stating he would get ahold of me the next week to work on coming over for his site visit.



*Hoonah
school district*

HCS Special Education- Report to the School Board, December, 2017

From: Sheryl Ross, Special Education: No action items for Special Education

Hoonah City Schools Strategic Plan Objectives

Pertaining to Special Education Director/Special Education Teacher Objectives-
Student Services Objectives- Building supports to meet student need.

January set-up for CPI training mandated training: Crisis Prevention Institute: Non-violent behavior and crisis training for para staff and sped staff.

Principal Watkins, Kelli Deitering, and I interviewed three candidates for the driver position for students attending counseling. We are in the process of choosing one.

Oversite by the special education director-
December 14-15:

OT, Occupational Therapist Maggie Heyman-Hotch

ILP, Infant Learning Program, Jackie Bell

PT, Physical Therapist Tyler Gilson will continue quarterly visits online through Telemedicine.

Updates:

Tyler is licensed through the State of Alaska as Gilson Physical and Occupational Therapy.

Lic. # 128205 Tyler has moved to the East coast and this will meet our quarterly state requirements until we find a new physical therapist. It will be difficult this time of year to find a new PT and Tyler knows our students.

Make use of internal/external data to develop individual student goals-

Data from Maps, Aimsweb, OT, PT, SPL and Special Education evaluations through Doug Wessen and myself are providing clear goals and objectives to meet standards for IEPs.

Monitor student support services- evaluations: Six Evaluation Summary and Eligibility Reports (ESERs) and Individual Education Program (IEPs) due in January.

January 15 - Teacher workday: PLC with sped staff and going over evaluations with each paraprofessional and finishing state required online trainings.

Response to Intervention for Students with Trauma, (RTI) Conference January 25, 2018.

Expand learning opportunities for students-

AKCIS: The Alaska Career Information System (AKCIS) is a resource made possible through a partnership between the Alaska Commission on Postsecondary Education (ACPE) and the Alaska Department of Labor and Workforce Development (DOLWD). Students are accessing this in resource and writing resumes.

Running intervention mathematic group for 4/5 grade with Mimi Antal and Pearl Miller.

Running intervention reading group 2/3 grade with Jen Bidiman, Jenny Miller, and book-buddies with Diane Bean.

The students and staff are enjoying this time and we are seeing progress!

We use Prodigy Math online for some of our intervention time.

Math curriculum interventions for high school have been successful with the support of Eli Derenof, who is willing to think out of the box, work with our students and team, to bring success to students.

Thank you.

Merry Christmas & Happy New Year from your special services team!

AGENDA ITEM Old Business 1.0

✓ ACTION

 DISCUSSION

TOPIC: First Reading of Indian Ed BP 6174.1 (a) and E 6174.1 (a)

Background

The Exhibit for BP 6174.1 was updated to reflect new Department of Education sample Indian Policies and Procedures. The Exhibit contains sample policies provided directly by the DOE. The Exhibit fully replaces the previous E 6174.4. The Exhibit may be used as a template for development of IPPs necessary for Impact Aid applications. The adoption of the Exhibit does not require board approval. However, the finalized IPPs developed by utilizing the Exhibit will require board approval.

Status

See Instructions sent out earlier from AASB

Recommendation

I move that we approve Indian Ed Board Policy 6174.1 and E 6174.1 as presented.

INDIAN POLICIES AND PROCEDURES

E 6174.1(a)

The Hoonah School District's goal under the Indian Policies and Procedures [IPP] is to ensure that all American Indian children of school age have equal access to all programs, services, and activities provided by the school district.

The district will establish policies and procedures to ensure that children residing on Indian lands participate in programs and activities supported by impact aid funds on an equal basis with all other children. Parents of these children will be afforded an opportunity to present their views on these programs and activities, including the opportunity to make recommendations on the needs of those children and how the district may help these children realize the benefits of these programs and activities. Parents and Indian Tribes will be consulted and involved in the planning and development of these programs and activities and the relevant applications, evaluations, and program plans will be disseminated to the parents and the Indian Tribe.

It is the intent of the district to fully comply with all requirements of Title VIII (Impact Aid Program) of the Elementary and Secondary Education Act of 1965 (formerly Public Law 81-874, amended 8/2/02), and to that end, the Governing Board has adopted as policy these Indian Policies and Procedures (IPPs). The IPPs by intent and by School Board action supersede all previous School Board action and are intended to bind the Governing Board, administration, and staff of the district.

POLICIES AND PROCEDURES:

1. POLICY

Tribal officials and parents of Indian children shall be provided an opportunity to comment on the participation of Indian children on an equal basis with non-Indian children in all education programs and activities offered by the Hoonah School District. [34 CFR 222.94 (a)(3)]

PROCEDURES 1.1

The Hoonah School District Superintendent and/or designee and/or District Federal Program Parent Advisory Committee (FPPAC), and/or School Advisory Council (SAC) Member will meet quarterly with Tribal officials, parents of Indian children, Indian Education Parent Committee members and staff. The purpose of these meetings shall be to inform and to address comments and concerns regarding Indian children's equal participation in the educational programs of the district.

The Hoonah City School District Superintendent and/or designee will meet annually for direct consultation with the Tribe. In addition, at least one or more of following meetings will occur annually: 1. District Title VII, Part A Indian Education Parent Committee [FPPAC] public meeting 2. School Board Public hearing on Title VIII (Impact Aid) Indian policies and procedures 3. Other meetings organized by the [Federal Programs Parent Advisory Committee]

INDIAN POLICIES AND PROCEDURES (continued)

E 6174.1(b)

Committee and/or requested by Tribal officials and/or School Advisory Council and/or
parents of Indian
children

2. POLICY

The district will annually assess the extent to which Indian students are participating on an equal basis with non-Indian children in the educational programs and activities of the district. [34 CFR 222.94(a)(3)]

PROCEDURES 2.1

The Superintendent and/or principal, will no less annually, review school data and comments with the Tribal officials regarding the assessment and extent of Indian student's participation and progress in the educational programs and services of the district.

3. POLICY

The district shall seek input from the Tribe and if necessary, modify its educational programs and services to ensure equal participation for Indian students. [34 CFR 222.94(a)1(2)]

The district shall seek input from the Indian Parent Committee and/or the IPP Committee and if necessary, modify its educational programs and services to ensure equal participation for Indian students. [34 CFR 222.94(a)1(2)]

PROCEDURES 3.1

When assessment data indicate Indian students do not participate on an equal basis with non-Indian students, or make appropriate progress, the Parent Committee and/or the IPP Committee will be asked to recommend a plan or suggestions to modify the educational programs or services in order to attain equal participation or appropriate progress. Recommendations will be presented to the School Board for action.

4. POLICY

The following materials will be disseminated annually to Tribal officials [Native Community Leaders] and the parents of Indian students via the district website and/or print:

- Title VIII Application [Impact Aid]
- Evaluation of programs assisted with Title VIII funds
- Program plans and information related to the education programs of the district
- Assessment data for Indian students and non-Indian students in the district

Adequate time and opportunity will be provided Tribal officials and/or the Parent Committee and/or the IPP Committee and Indian parents to present comments and recommendations regarding the disseminated documents and ways in which the district may help those children realize the benefits of the district's education programs and activities. [34 CFR 222.94(a)(6)]

INDIAN POLICIES AND PROCEDURES (continued)

E 6174.1(c)

PROCEDURES 4.1

The complete Title VIII application will be sent to Tribal officials and a summary prepared for all Indian parents in conjunction with the January Title VIII public hearing.

PROCEDURES 4.2

Review of new or continuing programs is an on-going process of the School Board. Agendas will be regularly forwarded to Tribal officials. An annual summary will be provided at the January Title VIII public hearing.

PROCEDURES 4.3

Program plans and sharing information about education programs is an on-going process by the School Board of Education. Quarterly Hoonah School Newsletters (prepared by Title VII Part A Indian Education) are sent to all box holders. An annual summary will be provided at the January Title VIII Public hearing.

PROCEDURES 4.4

An annual School Board meeting will be held in January for the discussion of the disseminated material as part of a regular School Board agenda. Tribal officials and Indian parents and staff will be notified at least ten (10) days prior to the meeting. Notice will be posted in the district office, School Offices, and will be sent to the Tribal Councils for posting.

5. POLICY

The district shall solicit information from Tribal officials and parents of Indian students on Indian views, including those regarding the frequency, location, and time of meetings. [34 CFR 222.94(a)(2)]

PROCEDURES 5.1

At any School Board meeting members of the Indian or Native community will be afforded the opportunity to discuss their views, including any suggestion they may have regarding the times, locations, and frequency of regularly scheduled meetings. Members of the Indian/Native community may also submit their comments or suggestions in the following ways:

- At any of the schools in the District Parent Committee (SAC) meetings
- At the annual public hearing on Title VIII (Impact Aid)
- To the principal of the school at a scheduled time
- To the superintendent and/or designee at a scheduled time
- To the officers of the District Parent Committee [FPPAC] (to be forwarded to the appropriate administrators and School Board)

In addition to the opportunities to submit comments or suggestions noted in Procedures 5.1 above, the District will solicit direct input from the Tribe at the regularly scheduled board meeting(s) required by Procedures 1.1 and Procedures 2.1.

INDIAN POLICIES AND PROCEDURES (continued)

E 6174.1(d)

6. POLICY

The district shall notify Tribal officials and Indian parents of the locations and times of meetings. [34 CFR 222.94(a)(1).]

PROCEDURES 6.1

Tribal officials, parents of Indian students, the Indian Education Parent Committee and other staff will be notified as to the location and times of meetings in the same manner as that provided for the January School Board meeting. Notice will be posted in the District office, all school offices, community bulletin boards, and will be sent to the Tribal Council for posting.

7. POLICY

The district shall actively consult and regularly involve the Tribal officials, the Indian Education Parent Committee and interested Indian parents, in the planning and development of the district's educational programs and activities. [34 CFR 222.94(a)(4)]

PROCEDURES 7.1

The complete Title VIII application will be made available for review by the Tribal officials, the Indian Education Parent Committee and other interested members of the Indian community prior to the public meeting generally held in January with sufficient time to adequately review the materials prior to the meeting.

PROCEDURES 7.2

The Indian Education Parent Committee and interested Indian parents and Tribal officials will review assessment data to develop or modify educational programs or services to ensure participation of Indian students on an equal basis. These findings and recommendations will be presented to the School Board in March, or as required by Federal guidelines.

PROCEDURES 7.3

Tribal officials, members of the Indian Education Parent Committee and staff will be notified of modifications to programs or services as stipulated in Procedure 4.1.

8. POLICY

The district shall provide specific procedures for assessing the effectiveness of the Indian community input regarding the participation of Indian children in the district's education programs and activities and the development and implementation of the IPPs, and for modifying the district's IPPs based on this input.

PROCEDURES 8.1

The Tribe, Indian Education Parent Committee and district staff will review parent and student input and surveys prior to the preparation of the Title VIII Impact Aid program grant. Information regarding this input will be discussed at the public hearing for the new Title VIII grant and/or at the public hearing in January regarding Title VIII Impact Aid.

Instruction

INDIAN POLICIES AND PROCEDURES (continued)

E 6174.1(d)

APPROVED BY:

Sign & Print Name: Tribal Official

Dated

Sign & Print Name: IPP Committee Rep

Dated

Sign & Print Name: Superintendent
Hoonah School District

Dated

Sign & Print Name: School Board President
Hoonah School District

Dated

Revised 1/13
Revised 9/16
Revised 6/17
Revised 12/17

Adopted September 21, 2010

HOONAH SCHOOL DISTRICT

AGENDA ITEM New Business 2.0

 ✓ ACTION

 DISCUSSION

TOPIC: Request for Early Release from Teaching Contract

Status:

Melissa Thaalesen, the middle school teacher, would like to be released early from her 2017-2018 Teaching Contract.

Recommendation:

I move that the Board of Education give Melissa Thaalesen an early release from her Teaching Contract.